

PROGRESS REPORT ON INTERNAL AUDIT PLAN 2012 - 2013

1. SUMMARY

An interim progress report has been prepared covering the audit work performed by Internal Audit as at 8 February 2013. The objective of the report is to advise members of the progress of the Annual Audit Plan. (See Appendix 1).

2. RECOMMENDATION

2.1 The Audit Committee is asked to approve the progress made with the Annual Audit Plan for 2012 - 2013.

3. BACKGROUND

3.1 The progress report contained in Appendix 1 lists the audits scheduled for the financial year 2012 –2013, and are ordered by section and level of completion.

3.2 For the purpose of the progress report, audits are deemed to be complete following fieldwork and issue of a Draft Report.

3.3 Out of 21 audits listed under Financial Control only 5 remain to be completed. Of a planned 295 direct audit days 234 have been expended. This provides 61 direct audit days for the remaining 5 audits currently underway.

3.4 All Business Systems audits are complete.

3.5 As requested by the Audit Committee an update report has been provided for review which has been reported separately. The report provides an overview of management progress in implementing the recommendations set out in the June 2012 audit report entitled Corporate Performance Audits. Audit days have been included within the Draft Annual Audit Plan for 2013 – 2014 so that implementation progress can be reviewed and reported to the Audit Committee. The direct audit day allocation for this section of the plan was 165, as at 8 February 2013 a total of 114 days have been expended.

3.6 As at 8 February 2013, 123 days have been expended on audit work. A total of 155 days were set aside in the audit plan for Corporate/Departmental Service Plan audit work. The total has been reduced to 145 days with 10 days transferred to Special Investigations/Contingency. This section of the audit plan is near to completion.

- 3.7 In December 2012 it was reported to the Audit Committee that the number of direct days allocated to Special Investigations had risen from 50 to 65. A further 10 days have now been added making a total of 75 days. This has been done to cover additional work requests. As at 8 February 2013 a total of 74 days have been expended.
- 3.8 A total of 119 direct audit days were set out in the annual internal audit plan for Other Areas. As at 8 February 2013, a total of 102 days have been expended to date as outlined in Appendix 1.

4. SUMMARY OF AUDIT ACTIVITIES FOR 2012 - 2013

- 4.1 Appendix 1, shows that a total of 757 direct audit days have been expended as at 8 February 2013. As noted above the annual Internal Audit Plan 2012 – 2013 is nearing completion. The direct audit days expended to date is in line with that of the same period in 2011- 2012.

5. CONCLUSION

Progress has been made with the audit plan for 2012 – 2013 and is now near completion.

6. IMPLICATIONS

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| 6.1 | Policy: | Update on audit plan for 2012 – 2013. |
| 6.2 | Financial: | The audit plan is based on budgeted provision. |
| 6.3 | Personnel: | None |
| 6.4 | Legal: | None |
| 6.5 | Equal Opportunities: | None |
| 6.6 | Risk | None |
| 6.7 | Customer Services | None |

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